

*Fairmont*  
HOTEL MACDONALD

**WEDDING  
BROCHURE**





Photo Credit: Carey Nash

## Fairytale Weddings at Fairmont Hotel Macdonald

Since first opening our doors more than 100 years ago, we've set the stage for thousands of breathtaking weddings. Our Chateau on the River delivers unparalleled views of the North Saskatchewan River Valley. Our extravagant ballrooms with soaring ceilings, crystal chandeliers and romantic architecture provide the perfect backdrop for the day you've always dreamed of. Rely on our wedding specialists to craft your vision, no matter how intimate or grand.

It's all in the details. We've been perfecting service for more than a century. Our passionate team are delighted to assist you every step of the way. Whether your vision includes a gourmet multi-course meal followed by an endless night of dancing, or an intimate ceremony with only your closest friends and family, we'll make sure your wedding is nothing short of awe inspiring.

To inquire about availability and pricing please email [RFP-MAC@fairmont.com](mailto:RFP-MAC@fairmont.com) or call (780) 424-5181.

### Meet Our Wedding Team



**Pat Rodenburg**  
Sales Manager

I've had the pleasure of witnessing many weddings during the past 20 years. That moment when the ceremony door opens and you watch them walk down the aisle takes my breath away every time. The couple's quiet reflection gives me pause.



**Zin Aungkyaw**  
Catering Service Manager

I've planned wedding celebrations for 12 years and enjoy the relationship with my couples. My favorite part is the ceremony walk down the aisle. Everything fades away as you wait for your partner or walk toward your partner and it is just the two of you.

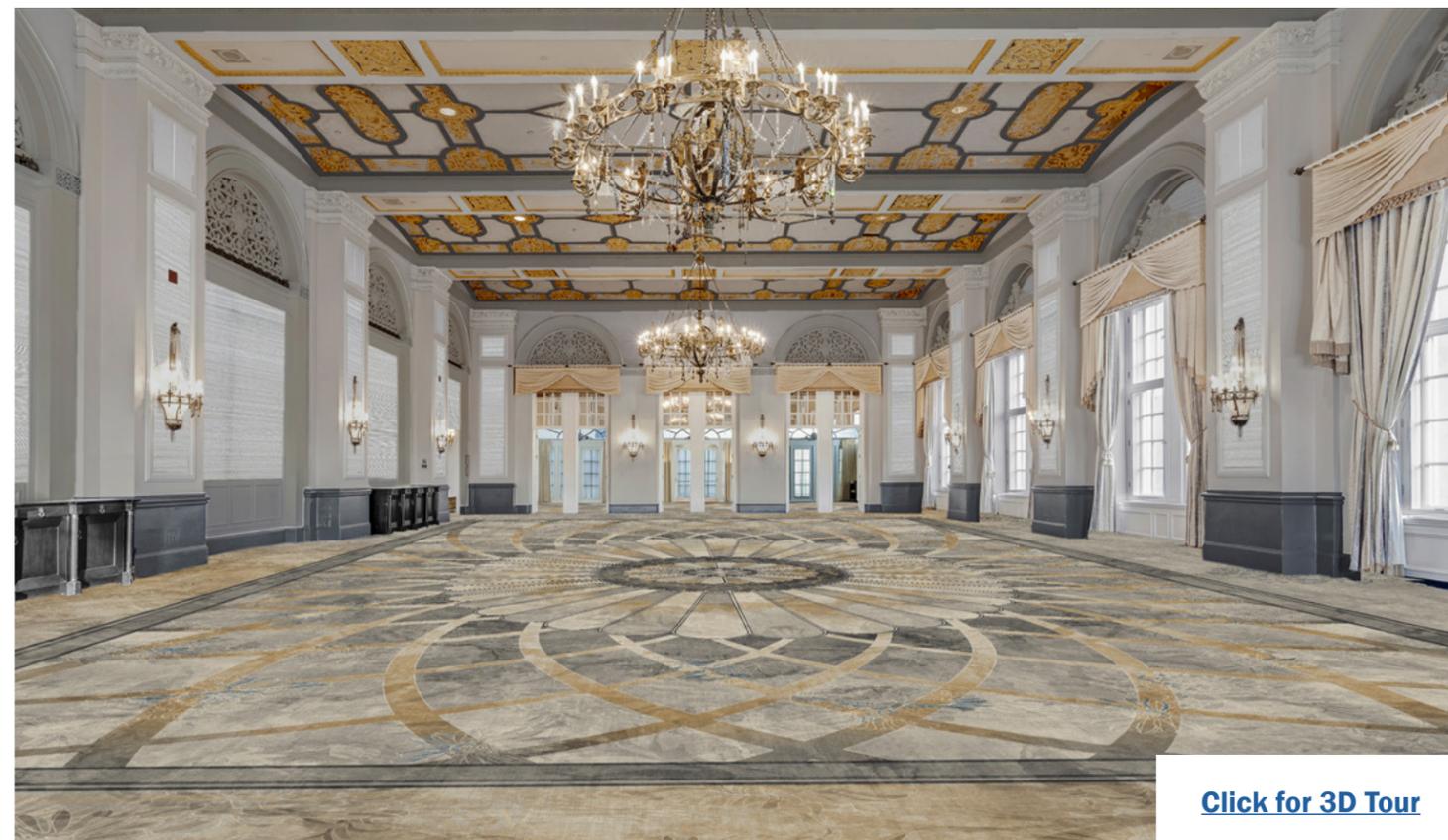


**Jennifer Martin**  
Catering Service Manager

I enjoy getting to know each of my wedding couples throughout their planning process. It's such a pleasure getting to see them enjoy their special day surrounded by the people they love.

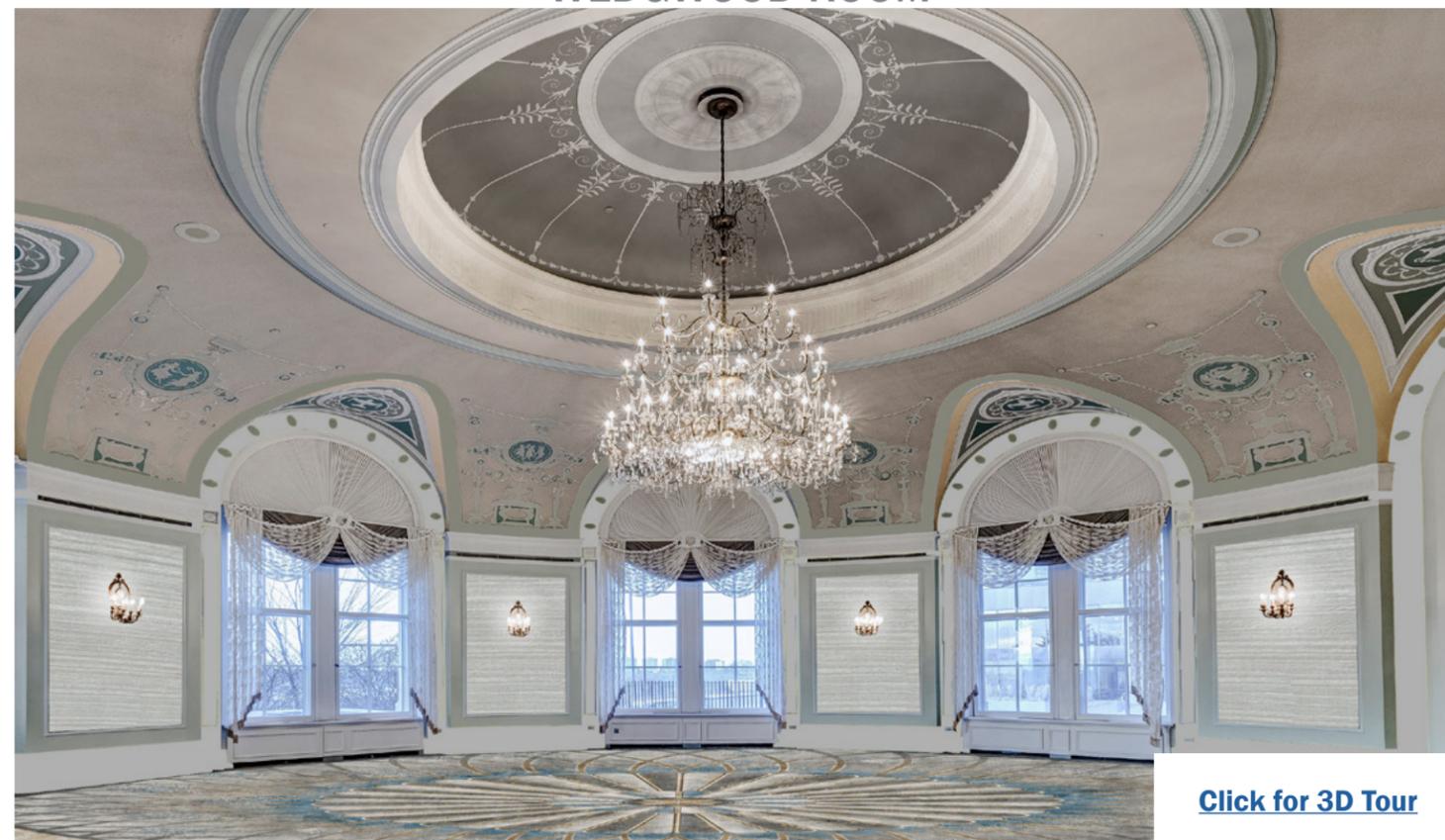
# Fairytale Wedding Spaces

## EMPIRE BALLROOM



[Click for 3D Tour](#)

## WEDGWOOD ROOM



[Click for 3D Tour](#)

# Fairytale Wedding Spaces

DRAWING ROOM



[Click for 3D Tour](#)

# Fairytale Wedding Spaces

EDMONTON ROOM



Photo Credit: Macri Photography

JASPER ROOM



[Click for 3D Tour](#)

Photo Credit: Macri Photography

## CAPACITY CHARTS

### LOBBY LEVEL

ROOMS	DIMENSIONS	SQ. FEET	CEILING HEIGHT	BANQUET (RND5 OF 10)	THEATRE	CLASSROOM	BOARDROOM	RECEPTION	NATURAL LIGHT
Empire Ballroom	46' X 79'	3600	21' 0"	230	300	200	NA	350	YES
Wedgwood Ballroom	45' X 62'	1500	20' 0"	110	125	70	40	125	YES

### MEZZANINE LEVEL

ROOMS	DIMENSIONS	SQ. FEET	CEILING HEIGHT	BANQUET (RND5 OF 10)	THEATRE	CLASSROOM	BOARDROOM	RECEPTION	NATURAL LIGHT
Jasper Room	23' X 49'	1120	10' 0"	60	60	40	30	60	YES
Drawing Room	24' X 45'	1170	10' 0"	60	60	40	30	60	YES
Edmonton Room	27' X 30'	810	10' 0"	40	50	30	20	50	YES
The Parlour Room	14' X 22'	308	10' 0"	20	12	NA	NA	NA	YES
Cavanagh Boardroom	14' X 27'	380	10' 0"	NA	NA	NA	15	NA	YES

### SEASONAL SPACE

ROOMS	DIMENSIONS	SQ. FEET	CEILING HEIGHT	BANQUET (RND5 OF 10)	THEATRE	CLASSROOM	BOARDROOM	RECEPTION	NATURAL LIGHT
The Gazebo	24' X 24'	575	10' 0"	20	40	10	10	25	YES



# Weddings

## Frequently Asked Questions

### Do you provide audio/visual equipment?

- We provide AV equipment such as screen, projector, uplighting and microphone at an additional cost.
- Our onsite AV provider is Encore.
- We do not provide DJ services.
- Should you wish to arrange outside audio / visual contractors, a third party patch fee of \$500.00 will apply.

### What is the music tariff fee?

There are two fees when recorded or live music is played at events. The fees vary based on the room capacity and if you are dancing or not. They will be posted to your master account:

#### SOCAN

(Licensing fee collected by the Society of Composers, Authors and Music Publishers of Canada)

Capacity	Without Dancing	With Dancing
1 - 100	\$22.06 plus applicable taxes	\$44.13 plus applicable taxes
101 - 300	\$31.72 plus applicable taxes	\$63.49 plus applicable taxes

#### Re:Sound (Royalties collected for Public Performance of Sound Recordings)

Capacity	Without Dancing	With Dancing
1 - 100	\$9.25 plus applicable taxes	\$18.51 plus applicable taxes
101 - 300	\$13.30 plus applicable taxes	\$26.63 plus applicable taxes

### Can I have a wedding rehearsal:

- Yes, rehearsal space is confirmed 2 - 3 weeks prior to the wedding date and is subject to availability.

### What is your guestroom rate for weddings?

- All guestroom reservations should be made directly through our [website](#)
- If a reservation for the wedding couple is made through our website please provide our wedding team with your confirmation number during the preplanning call and they will look into possible complimentary upgrade options and arrange for a welcome amenity.
- If you would like to reserve a block of 8 guestrooms and more per night, please reach out to our wedding team to set up a discounted group block guestroom rate.

### What are your check-in and check-out times?

- Standard check-in time is 3:00pm. Early check-ins are subject to availability, and can be reviewed 48 hours in advance. If you would like to guarantee an early check-in, full payment for the previous night's rate would be required.
- Standard check-out time is 12:00pm. Late check-outs are subject to availability, and can be reviewed 48 hours in advance.

### How many guests are permitted per guestroom?

- As per our building's fire code, no more than 4 guests can occupy one guestroom. Rates are based on single or double occupancy. A charge of \$20.00 plus tax and fees per person will apply for additional guests. Rollaway beds are available on request, and are complimentary.



# Weddings

## Frequently Asked Questions

### Is there a cleaning fee for bridal party rooms used for hair and/or make-up?

- The hotel may add a cleaning fee, starting from \$100 per hour for deep cleaning of the guestroom or meeting space where hairstyling or makeup application is taking place if there are stains or damage to the fabrics or furniture in the room. This charge will be automatically applied to the credit card on file, and photos of damage for reference will be provided to the email on file. If irreparable damage to furniture, fixtures, or fabrics occur, additional charges will apply.

### Is there a fee for décor set-up and tear down?

- Please note that the music and alcohol service will end at 1:00am. At this time, the tear down will begin.
- If you have arranged décor through a third party company, you will be required to coordinate with the company to arrange for delivery and set-up, as well as tear down and pick-up of all décor items on the day of your wedding. If you are using the hotel's décor which is included in the venue rental fee, there is no additional charge for set-up or tear down.
- If hotel staff is required to set-up chairs and/or chair covers provided by the third party company, an additional charge of \$2.00 per chair for set-up, and \$2.00 per chair for tear down will be applied.

### What if I have a change in room set-up?

- If you will be hosting both your ceremony and reception with us in the same venue room, please allow for 2 hours to convert the room from your ceremony set-up, to your reception set-up.
- Between the ceremony and the reception, your guests are more than welcome to enjoy our beautiful gardens (during warmer months), or enjoy a drink in our Confederation Lounge.

### What parking options are available?

- Valet Parking: \$50.00 overnight or \$25.00 for up to 4 hours
- Self-Parking: \$40.00 overnight

### How are deposits calculated? When are payments due?

- Payment deposits are calculated by adding your contracted food & beverage minimum with your rental fee and including service fees and tax.
- Your first deposit is required at the time your agreement is signed. Future deposits will be scheduled and outlined in your contract.
- 110% of your estimated master account is required to be on file two weeks prior to your wedding day.



# EXPERIENCE THE GRANDEST OF FEELINGS

## FOR YOUR PRE & POST WEDDING EVENTS

Boasting dignified style and timeless grace, Fairmont Hotel Macdonald is an elegant, yet inviting venue for all your wedding events. From an enchanting bridal shower served over Royal Afternoon Tea or a final gathering your guests the morning after the wedding for an iconic Sunday Brunch, we are here to set the stage for all of your wedding celebrations.

### Royal Afternoon Tea

Toast to your upcoming nuptials as you linger over flaky scones, delicate pastries and finger sandwiches presented with flourish on our tiered tea service.

**The Harvest Room**  
**Saturdays & Sundays**  
**2:30 PM**

[Details & Menu](#)

### Sunday Brunch

**You & Your Guests Enjoy 20% Off Sunday Brunch**

Edmonton's unrivaled brunch experience. Join us at Fairmont Hotel Macdonald for a brunch experience unlike any other. Hosted within the storied walls of the Empire Ballroom, a designated historical site of Alberta, you will enjoy live action stations to satisfy every brunch craving.

Ask your Fairmont Hotel Macdonald contact for  
**Sundays**  
**10:30 AM to 12:30 PM**

[Details](#)



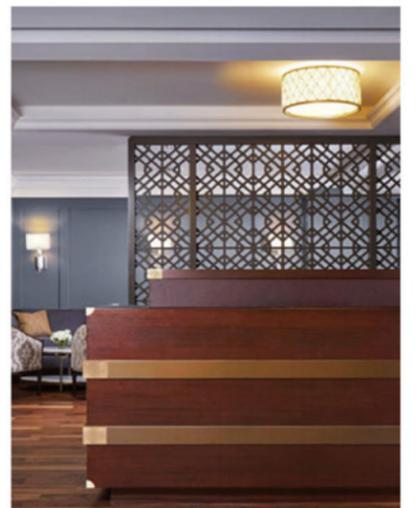
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## FAIRMONT HOTEL MACDONALD

10065 100TH STREET, EDMONTON - ALBERTA, CANADA T5J 0N6  
☎ +1 780 424 5181 ✉ HOTELMACDONALD@FAIRMONT.COM

### SUITES

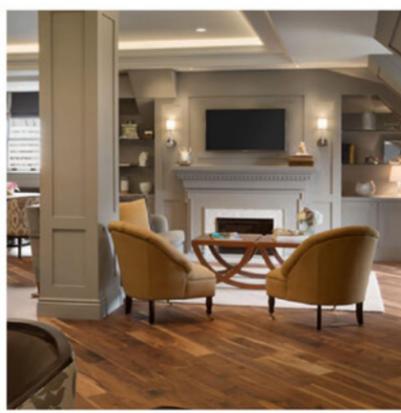
- Fairmont Gold Executive Suite
- Charles Melville Hayes Room
- Lois Hole Suite
- King George VI Suite
- Sir Winston Churchill Suite
- King Edward VIII Suite
- Queen Elizabeth II Suite



### FAIRMONT GOLD EXECUTIVE SUITE

Private check-in on the 7th Floor. Exclusive lounge access for Fairmont Gold guests including deluxe continental breakfast, afternoon canapés & honour bar. Dedicated Fairmont Gold Manager. In-room high-speed internet access. King Bed and Sofabed. City or River View **570 sqft**

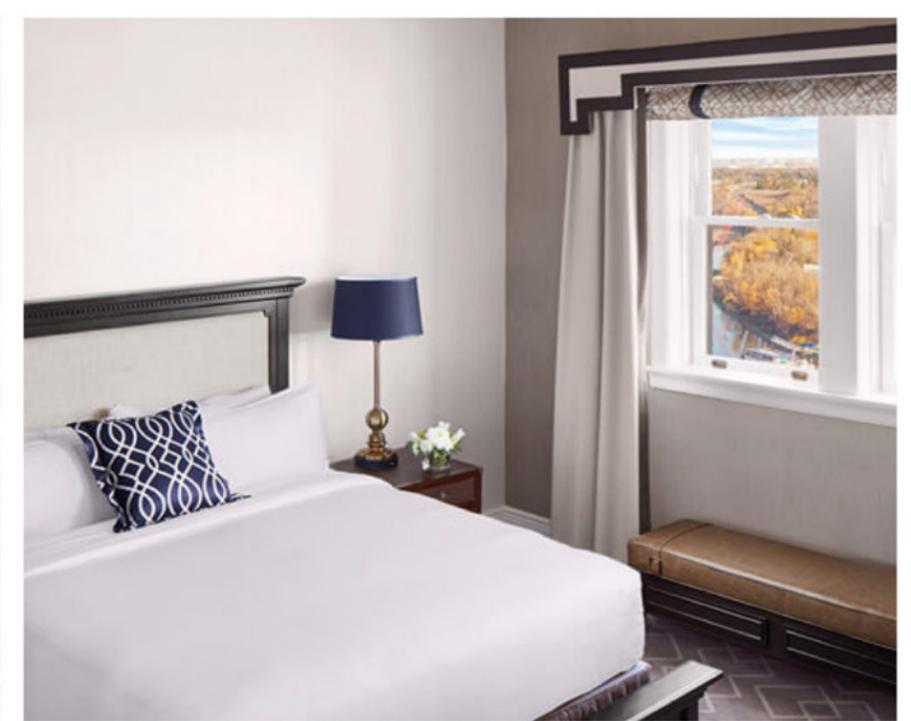
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### CHARLES MELVILLE HAYES ROOM

Private check-in on the 7th Floor. Exclusive lounge access for Fairmont Gold guests including deluxe continental breakfast, afternoon canapés & honour bar. Dedicated Fairmont Gold Manager. In-room high-speed internet access. One King Bed. City View **410 sqft**

[Click for 3D Tour](#)



### KING GEORGE VI SUITE

Private check-in on the 7th Floor. Exclusive lounge access for Fairmont Gold guests including deluxe continental breakfast, afternoon canapés & honour bar. Dedicated Fairmont Gold Manager. In-room high-speed internet access. One King Bed. River View **730 sqft**

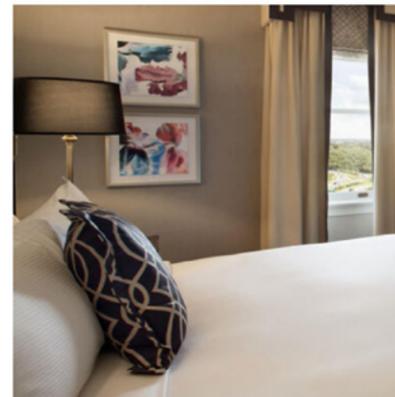
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### LOIS HOLE SUITE

Private check-in on the 7th Floor. Exclusive lounge access for Fairmont Gold guests including deluxe continental breakfast, afternoon canapés & honour bar. Dedicated Fairmont Gold Manager. In-room high-speed internet access. One King Bed. River View **600 sqft**

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### SIR WINSTON CHURCHILL SUITE

Private check-in on the 7th Floor. Exclusive lounge access for Fairmont Gold guests including deluxe continental breakfast, afternoon canapés & honour bar. Dedicated Fairmont Gold Manager. In-room high-speed internet access. One King Bed. River View **1350 sqft**

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### KING EDWARD VIII SUITE

Private check-in on the 7th Floor. Exclusive lounge access for Fairmont Gold guests including deluxe continental breakfast, afternoon canapés & honour bar. Dedicated Fairmont Gold Manager. In-room high-speed internet access. One Queen Bed. City View **1350 sqft**

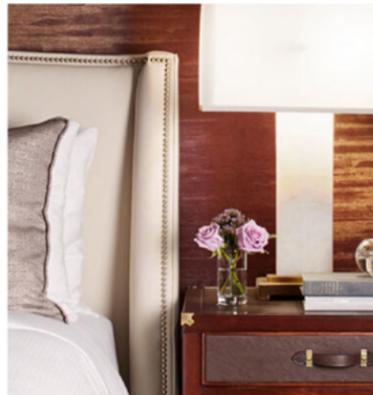
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### QUEEN ELIZABETH II SUITE

Private check-in on the 7th Floor. Exclusive lounge access for Fairmont Gold guests including deluxe continental breakfast, afternoon canapés & honour bar. Dedicated Fairmont Gold Manager. In-room high-speed internet access. One King Bed. River & City View **2400 sqft**

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# PREFERRED VENDOR LIST

## DECOR RENTALS

**Special Event Rentals**  
780.435.2211  
specialeventrentals.com

**Sokari Wedding & Event Rentals**  
Diene Eporwei  
780.700.4320  
hello@sokariweddings.com

## WEDDING PLANNER

**Jennifer Bergman Weddings & Events**  
780.298.8244  
info@jenniferbergmanweddings.com  
jenniferbergmanweddings.com

## FLORAL

**Graham & Lane**  
780.429.1637  
grahamlane@shawcable.com  
grahamandlane.com

**FaBLOOMosity Floral Atelier**  
587.520.0630  
info@fabloomosity.com  
fabloomosity.com

**Cory Christopher Floral & Design**  
780.447.3325  
design@corychristopher.ca  
corychristopher.ca

## FLOOR WRAPS & PHOTO BOOTH

**Talent Productions Inc.**  
(DJ, Photo Booths & Vinyl Wraps)  
780.964.5460  
info@talentproductions.ca  
talentproductions.ca

## DJ & PHOTO BOOTH

**DJ Kwake Entertainment**  
(DJ, Photobooths & Uplighting)  
780.708.1546  
djkwake@djkwake.com  
djkwake.com

**Talent Productions Inc.**  
780.964.5460  
info@talentproductions.ca  
talentproductions.ca

## LIVE MUSIC

**Stringbeans Quartet**  
780.200.3505  
info@stringbeansquartet.com  
stringbeansquartet.com

**Terry McDade - Harpist**  
Mitchell Entertainment  
780.975.4715  
margje@mitchellentertainment.ca  
www.terrymcdade.com

**Marc Beaudin - Guitarist**  
780.999.3039  
hoodoosmusik@shaw.ca

## BEAUTY

**Sen Studios**  
(Makeup Artists & Stylists)  
sunita@senstudios.ca  
senstudios.ca

**YEG Henna**  
Asra - Henna Artist/Owner  
780.707.4282  
yeghennaart@gmail.com  
www.instagram/yeghenna

## PHOTOGRAPHY

**Emily Schutz Photography**  
hello@emilyschutz.com  
emilyschutz.com

**Redtree Photography**  
Amy Moedt  
780.678.6264  
redtreephotography.ca

**Carey Nash Photography**  
780.721.8646  
carey@careynash.com  
careynash.com

## LIFESTYLE APPAREL

**Poppy Barley**  
Wedding Gifting & Footwear  
www.poppybarley.com  
kelsey.dueck@poppybarley.com

## INVITATIONS & STATIONERY

**Palm & Lotus**  
587.805.5918  
thepalmandlotus.com  
hello@thepalmandlotus.com

## AUDIO VISUAL

**Encore**  
Robert Bourgeois  
Account Manager  
780-837-4310  
robert.bourgeois@encoreglobal.com  
encore-can.com

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TO INQUIRE ABOUT  
AVAILABILITY AND PRICING  
PLEASE EMAIL  
[RFP-MAC@FAIRMONT.COM](mailto:RFP-MAC@FAIRMONT.COM)  
OR CALL (780) 424-5181

